

Board of Selectmen
August 1, 2011

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, August 1, 2011 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 7:30pm.

PRESENT: First Selectman E. Patricia Llodra, Selectman William F.L. Rodgers, Selectman William F. Furrier

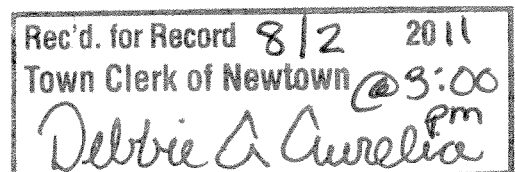
ALSO PRESENT: Finance Director Robert Tait, Capt. Joseph Carlone, Department of Corrections, one member of the public and two members of the press.

VOTER PARTICIPATION: Joseph Borst, 10 Beechwood Road said he doesn't understand why someone would bring suit against the town if they got injured at the fireman's carnival. The suit should be brought against the contractor of the carnival.

ACCEPTANCE OF THE MINUTES: Selectman Rodgers moved to accept the minutes of the regular meeting of July 5, 2011. First Selectman Llodra seconded. All in favor. Selectman Furrier moved to accept the minutes of the special meeting of July 13, 2011. Selectman Rodgers seconded. All in favor.

COMMUNICATIONS: First Selectman Llodra noted she received a letter from Canine Advocates of Newtown asking for consideration in dedicating the Animal Control Facility the Dr. Brian Silverleib Memorial Municipal Shelter in recognition of his years of support and promotion of great care of animals. Three letters were shared, the first from Dec. 22, 2010, from the Newtown Volunteer Ambulance Association to the Fairfield Hills Authority requesting a parcel of land on the corner of Keating Farms and Mile Hill South. The second letter is from Linda Manganaro, the new Executive Director of Nunnawauk Meadows, reflecting their interest in using a building or a piece of land in the Fairfield Hills campus for the extension of their facility in exchange for the 45 acres that they were granted by the State. The last letter is from Kevin's Community Center, a formal notification that they are regrettably not able to accept the grant because their financial analysis showed they would not be able to manage the financial responsibilities. Selectman Furrier shared a document with his concerns and questions relative to the recent amendment to the Fairfield Hills ordinance. He said the Fairfield Hills ordinance was achieved by a special act that had an expiration date associated with it. He outlined details for the town attorney to address and said that in the past the opinion of the town attorney has been final; he won't necessarily consider the opinion of the town attorney the final ruling. Selectman Rodgers said it is very common to amend ordinances pursuant to enabling legislation initially enacted by a time period. He also suggested Selectman Furrier go straight to the state with his concerns if he is not going to accept the town attorneys opinion even though the town is the client of the attorney. First Selectman Llodra said that as a Board of Selectmen we will be inviting Cohen & Wolf to respond to these eight points and develop an opinion related to each of them. We will accept the opinion as the opinion of our town attorney, as a Board of Selectmen. If there are additional inquires, the Board can pursue an additional inquiry; if the board does not feel there are additional inquires Selectman Furrier can pursue his concerns independent of the Board of Selectman.

FINANCE DIRECTOR REPORT: Mr. Tait reported East Haven is currently reviewing sales documents and waiting for state approval for the portables. The sales price is \$200,000 which will be applied to the debt service fund to offset future debt service. Mr. Tait noted that the transfers on the agenda reflect changing accounts within the budget. The idea is to be able to accurately track benefits; each department will have medical, social security, life insurance and long term disability.



ADD TO AGENDA: Selectman Rodgers moved to add #17 under New Business, for discussion and possible action, the extension of the Fairfield Hills Broker Agreement. Selectman Furrier seconded. All in favor.

Selectman Rodgers moved to add #18 under New Business, for discussion and possible action, the Dispatch Contract. Selectman Furrier seconded. All in favor.

Selectman Rodgers moved to add #19 under New Business, for discussion and possible action, the Animal Control Facility. Selectman Furrier seconded. All in favor.

UNFINISHED BUSINESS:

Discussion and possible action:

1. **Implementation Plan – Plan of Conservation and Development:** item to be carried.

NEW BUSINESS:

Discussion and possible action:

1. **Everbridge System:** Captain Carlone presented the Everbridge System, which is an emergency notification system. The system allows specific areas to be notified. He suggests everybody sign up for CT Alerts. You can sign up to receive notification on your cell phone, your work phone, your home and where your kids go to school in the area. If you have a land line it is already part of the Everbridge System. There are different state agencies involved in Everbridge.
2. **Appointments:** Selectman Rodgers moved the re-appointment of Renate Adler, 198 Hattertown Road and Andrew Willie, 51 Butterfield Road, to the Fairfield Hills Authority for a term to expire 7/31/14. Selectman Furrier seconded. All in favor. Selectman Furrier moved the re-appointment of Bill McCarthy and Michelle Rosenthal to the Library Board of Trustees for a term to expire 7/1/14. Selectman Rodgers seconded. All in favor. First Selectman Llodra noted there are vacancies on the Design Review Board and Lake Lillinonah Authority and she expects to bring forward recommendations for appointments on September 6. There are also upcoming vacancies on the Pension Committee and the Economic Development Commission. There are ongoing vacancies on Sustainable Energy, Employee Benefits Committee and Hattertown Historic District.
3. **Tax Refunds:** Selectman Rodgers moved the July Refunds #2 in the amount of \$3,951.74. Selectman Furrier seconded. All in favor.
4. **Tax Refunds:** Selectman Furrier moved the August Refunds, #3 in the amount of \$4,885.41. Selectman Rodgers seconded. All in favor.
5. **Driveway Bond Extension:** Selectman Rodgers moved to extend the driveway bond for Ray Corbo, 27 The Old Road, Lot 1B, Map 19, Block 6, Lot 8.1B for six months for an expiration date of January 31, 2012. Selectman Furrier seconded. All in favor.
6. **Transfers:** Mr. Tait explained that the Human Resource expenses will be moved from the First Selectman's budget to a newly created Human Resource account. Pension (to pay TR Paul for pension checks) and miscellaneous benefits, such as pre-employment physicals is also moved to the Human Resource account. Selectman Furrier moved to transfer \$57,500 from 01100-1002 Secretary, Assistant to 01108-1001 Human Resource Administration; \$23,000 from 01260-2011 Services & Supplies to 01108-2011 Services and Supplies and \$18,500 from 01270-2006 Misc. Benefits to 01108-4060 Fees & Professional Services. Selectman Rodgers seconded. All in favor.
7. **Transfer:** The Police are taking over the administration of the security contract at Fairfield Hills. Selectman Rodgers moved the transfer of \$85,037 from 01870-4060 Contractual Services to 01310-4060. Selectman Furrier seconded. All in favor.
8. **Outside Organization Transfers:** Outside agencies have been put into one department. Selectman Furrier moved the transfers as reflected in Att. A. Selectman Rodgers seconded. All in favor.

9. **Long Term Disability Transfers:** Long Term Disability is being transferred from one account into each department. Selectman Rodgers moved \$30,000 in transfers as reflected in Att. B. Selectman Furrier seconded. All in favor.
10. **Life Insurance Transfers:** Life Insurance is being transferred from employee benefits to the various departments. Selectman Furrier moved to transfer \$45,000 in transfers as reflected in Att. C. Selectman Rodgers seconded. All in favor.
11. **FICA Transfers:** FICA is being transferred from one account to be distributed to the various departments. Selectman Rodgers moved to transfer \$817,005 in transfers as reflected in Att. D. Selectman Furrier seconded. All in favor.
12. **Pension Transfers:** This transfers the pension from three accounts to the various department accounts. Selectman Furrier moved the transfers as reflected in Att. E. Selectman Rodgers seconded. All in favor.
13. **Medical Benefits Transfers:** Medical Benefits is being taken from one account to the various departments. Selectman Rodgers moved to transfer \$2,806,855 in transfers as reflected in Att. F. Selectman Furrier seconded. All in favor.
First Selectman Llodra said it is important to educate people on these changes because it will appear that we have increased funding for departments. Mr. Tait said he will have a benefits summary sheet at budget time with last years and this years information that will tie in to the departments. Selectman Rodgers thinks this is a good switch if it helps people look at the various departments with a better overall understanding of the total cost. Selectman Furrier thinks it will be well received.
14. **Department of Homeland Security Resolution:** Selectman Rodgers moved to resolve that the First Selectman may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and further resolved that E. Patricia Llodra, as the First Selectman of the Town of Newtown, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectman and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. Selectman Furrier seconded. All in favor.
15. **Resolution:** Selectman Rodgers moved the resolution: RESOLUTION AMENDING A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$4,257,690 FOR ROOF REPLACEMENT AT NEWTOWN MIDDLE SCHOOL AND AUTHORIZING THE ISSUANCE OF \$4,257,690 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and waived the reading of the entire resolution(Att. G). Selectman Furrier seconded. Selectman Rodgers noted the amount is not being increased but the scope of things for which contingency can be used is being increased. First Selectman Llodra said that the amount authorized to spend is \$4,257,690 however, the plan is to spend less because of the debt cap.
16. **Fund Balance Policy – First Draft:** First Selectman Llodra noted that the current policy calls for an unreserved fund balance of not less than 5% and no more than 16%; this is too broad. The guidelines in the draft ask to consider the number of the unrestricted fund balance be no less than 8% and no more than 12%. Currently excess in fund balance is to be used for capital projects and other onetime uses; this is non-specific. Suggestions for excess of 12% are to transfer to the debt service fund, to use it for the capital non-recurring fund or used to reduce the tax rate. The current policy puts the responsibility on the finance director to recommend a process to restore the fund balance up to the minimum amount should it fall below the percent called for by the policy. The draft puts that responsibility on the Board of Finance. The draft includes language to expand the policy statement. The board will talk through it and make changes before forwarding to the Board of Finance.
17. **Fairfield Hills Broker Agreement:** First Selectman Llodra reported that in May 2011 the board extended the broker agreement to the end of July. The Fairfield Hills Authority does not want to make any changes in the current arrangement until the review process is complete but does want to extend the agreement so they are not without representation. Selectman Rodgers moved to extend the term of the

Board of Selectmen
August 1, 2011

listing agreement regarding the Fairfield Hills properties through October 31, 2011. Selectman Furrier seconded. Selectman Rodgers asked about interest in the property. First Selectman Llodra said interest is constant. All in favor.

- 18. Dispatch Contract:** Selectman Rodgers moved to authorize the First Selectman to ratify the contract with the dispatcher/clerical union. Selectman Furrier seconded. All in favor. The total salary cost to offset the contract is reflected in the following transfer: Selectman Rodgers moved to transfer \$20,445 from 01570-2000 Contingency to \$18,992 01300-1001 Full Time Operators and \$1,453 01300-2002 FICA. Selectman Furrier seconded. All in favor.
- 19. Animal Control Facility:** The ground breaking for the Animal Control Facility will be held on August 10 at 9:00am. First Selectman Llodra said the a plaque recognizing the efforts of Dr. Silverleib is something that would communicate to the community that we recognize and value his commitment over a long period of time. Selectman Furrier said Dr. Silverleib is an individual that resonates very strongly with the community; this is a very nice gesture. Selectman Rodgers said knew Dr. Silverleib as a wonderful person and is fully in support of this. First Selectman said a brass plaque installed on a rock or a tree at the entryway of the facility would express our gratitude and appreciation for his efforts to help this become a reality.

VOTER COMMENTS: none.

EXECUTIVE SESSION: Selectman Rodgers moved to enter executive session to discuss legal matters – fall at fireman’s carnival; Zoning violations 1 Stone Bridge Trail and Personnel Matters, Cultural Arts. Selectman Furrier seconded. All in favor. Executive session was entered into at 8:48pm and returned to regular session at 9:00pm with the following motions:

Selectman Rodgers moved to authorize the Town Attorney to defend the Fire Marshal in a suit brought forward relative to a fall at the fireman’s carnival. Selectman Furrier seconded. All in favor.

Selectman Furrier moved to authorize the Zoning Enforcement Officer to pursue legal action against the property owners at 1 Stone Bridge Trail. Selectman Rodgers seconded. All in favor.

No motion was taken relative to personnel matters, Cultural Arts.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 8:47pm.

Respectfully submitted,


Susan Marcinek, Clerk

- Att. A: Outside Agency Transfers
- Att. B: Long Term Disability Transfers
- Att. C: Life Insurance Transfers
- Att. D: FICA Transfers
- Att. E: Pension Transfers
- Att. F: Medical Benefits Transfers
- Att. G: Newtown Middle School Roof Resolution

**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. A

FISCAL YEAR

2011 - 2012

DEPARTMENT Finance

DATE

7/21/11

	<u>Account</u>	<u>Amount</u>	
FROM:	01380-0000 VNA	(500.00)	USE NEGATIVE AMOUNT ↓
	01400-0000 KEVIN'S COMMUNITY CENTER	(45,000.00)	
	01410-0003 CHILDREN'S ADVENTURE CENTER	(25,000.00)	
	01419-0000 REGIONAL HOSPICE ALLOCATIONS	(5,500.00)	
	01420-0000 VETERAN'S GUIDANCE SUPPLIES	(250.00)	
	01425-0000 N.W. REGIONAL MENTAL BD ALLO	(2,953.00)	
	01428-0000 DANB REG CHILD ADVOCACY CENT	(2,750.00)	
	01429-0000 WOMEN'S CENTER OF DANBURY	(10,000.00)	
	01431-0000 ABILITY BEYOND DISABILITY	(4,500.00)	
	01441-0000 THE VOLUNTEER CENTER	(1,000.00)	
	01443-0000 NEWTOWN PARENT CONNECTION	(20,000.00)	
TO:	01415-6000 VISITING NURSES ASSOC	500.00	USE POSITIVE AMOUNT ↓
	01415-6001 KEVIN'S COMMUNITY CTR	45,000.00	
	01415-6002 CHILDREN'S ADVENTURE CTR	25,000.00	
	01415-6003 REGIONAL HOSPICE	5,500.00	
	01415-6004 VETERANS GUIDANCE SUPPLIES	250.00	
	01415-6005 N.W. REG. MENTAL HEALTH	2,953.00	
	01415-6006 DANBURY REG. CHILD ADVOCATE	2,750.00	
	01415-6007 WOMEN'S CTR OF DANBURY	10,000.00	
	01415-6008 ABILITY BEYOND DISABILITY	4,500.00	
	01415-6013 THE VOLUNTEER CTR	1,000.00	
	01415-6014 NEWTOWN PARENT CONNECTION	20,000.00	
	.		
	.		
	.		

**TO CREATE ONE "DEPARTMENT" FOR OUTSIDE AGENCY CONTRIBUTIONS.
 PRIOR EACH OUTSIDE AGENCY WAS LISTED AS A "DEPARTMENT".**

AUTHORIZATION:

date:

(1) DEPARTMENT HEAD

PLA

(2) FINANCE DIRECTOR

[Signature]

7/21/11

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
 AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. B

FISCAL YEAR 2011 - 2012 DEPARTMENT Finance DATE 7/21/11

	<u>Account</u>	<u>Amount</u>	
FROM:	01270-2004 LONG TERM DISABILITY	(30,000.00)	USE NEGATIVE AMOUNT ↓ USE POSITIVE AMOUNT ↓
TO:	01670-2007 LONG TERM DISABILITY	1,366.00	
	01100-2007 LONG TERM DISABILITY	402.00	
	01415-2007 LONG TERM DISABILITY	1,046.00	
	01108-2007 LONG TERM DISABILITY	166.00	
	01110-2007 LONG TERM DISABILITY	248.00	
	01140-2007 LONG TERM DISABILITY	696.00	
	01170-2007 LONG TERM DISABILITY	476.00	
	01230-2007 LONG TERM DISABILITY	431.00	
	01190-2007 LONG TERM DISABILITY	538.00	
	01200-2007 LONG TERM DISABILITY	955.00	
	01205-2007 LONG TERM DISABILITY	500.00	
	01220-2007 LONG TERM DISABILITY	238.00	
	01300-2007 LONG TERM DISABILITY	1,122.00	
	01310-2007 LONG TERM DISABILITY	8,800.00	
	01370-2007 LONG TERM DISABILITY	929.00	
	01340-2007 LONG TERM DISABILITY	232.00	
	01460-2007 LONG TERM DISABILITY	731.00	
	01490-2007 LONG TERM DISABILITY	750.00	
	01500-2007 LONG TERM DISABILITY	6,049.00	
	01515-2007 LONG TERM DISABILITY	444.00	
	01550-2007 LONG TERM DISABILITY	2,070.00	
	01650-2007 LONG TERM DISABILITY	388.00	
	01740-2007 LONG TERM DISABILITY	248.00	
	01433-2007 LONG TERM DISABILITY	741.00	
	01320-2007 LONG TERM DISABILITY	434.00	

TO DISTRIBUTE LTD INS COSTS TO THE VARIOUS DEPARTMENTS. THIS WILL MORE ACCURATELY MEASURE ACTUAL DEPARTMENT COSTS

AUTHORIZATION:

(1) DEPARTMENT HEAD

[Signature]

date:

(2) FINANCE DIRECTOR

[Signature]

7/21/11

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

AUTHORIZATION SIGN OFF

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>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

2011-2012

LONG TERM DIS

	MONTHLY			
	<u>BILL</u>	<u>ANNUALIZE</u>	<u>BUDGET</u>	
01100__ 2007	28.58	342.96	402	
01108__ 2007	11.80	141.60	166	
01110__ 2007	17.63	211.56	248	
01140__ 2007	49.49	593.88	696	
01170__ 2007	33.86	406.32	476	
01190__ 2007	38.26	459.12	538	
01200__ 2007	67.91	814.92	955	
01205__ 2007	35.57	426.84	500	
01220__ 2007	16.92	203.04	238	
01230__ 2007	30.64	367.68	431	
01300__ 2007	79.80	957.60	1,122	
01310__ 2007	626.10	7,513.20	8,801	8,800
01340__ 2007	16.47	197.64	232	
01370__ 2007	66.08	792.96	929	
01415__ 2007	74.41	892.92	1,046	
01433__ 2007	52.70	632.40	741	
01460__ 2007	51.98	623.76	731	
01490__ 2007	53.37	640.44	750	
01500__ 2007	430.43	5,165.16	6,050	6,049
01515__ 2007	31.59	379.08	444	
01550__ 2007	147.36	1,768.32	2,071	2,070
01650__ 2007	27.63	331.56	388	
01740__ 2007	17.64	211.68	248	
01670__ 2007	97.19	1,166.28	1,366	
01320__ 2007	30.85	370.20	434	
		<u>25,611.12</u>	<u>30,000.00</u>	

BUDGET 30,000.00

DIFF 4,388.88

**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. C

FISCAL YEAR: 2011 - 2012 DEPARTMENT: Finance DATE: 7/21/11

FROM:	Account	Amount
TO:	01270-2003 LIFE INSURANCE	(45,000.00)
	01670-2003 LIFE INSURANCE	573.00
	01100-2003 LIFE INSURANCE	164.00
	01415-2003 LIFE INSURANCE	745.00
	01108-2003 LIFE INSURANCE	191.00
	01110-2003 LIFE INSURANCE	697.00
	01140-2003 LIFE INSURANCE	1,410.00
	01170-2003 LIFE INSURANCE	823.00
	01230-2003 LIFE INSURANCE	287.00
	01190-2003 LIFE INSURANCE	944.00
	01200-2003 LIFE INSURANCE	2,146.00
	01205-2003 LIFE INSURANCE	524.00
	01220-2003 LIFE INSURANCE	869.00
	01300-2003 LIFE INSURANCE	1,185.00
	01310-2003 LIFE INSURANCE	9,123.00
	01370-2003 LIFE INSURANCE	888.00
	01340-2003 LIFE INSURANCE	344.00
	01460-2003 LIFE INSURANCE	1,578.00
	01490-2003 LIFE INSURANCE	1,498.00
	01500-2003 LIFE INSURANCE	15,395.00
	01515-2003 LIFE INSURANCE	1,181.00
	01550-2003 LIFE INSURANCE	2,114.00
	01650-2003 LIFE INSURANCE	768.00
	01740-2003 LIFE INSURANCE	250.00
	01433-2003 LIFE INSURANCE	401.00
	01320-2003 LIFE INSURANCE	902.00

USE NEGATIVE AMOUNT
 ↓
 USE POSITIVE AMOUNT
 ↓

TO DISTRIBUTE LIFE INS COSTS TO THE VARIOUS DEPARTMENTS. THIS WILL MORE ACCURATELY MEASURE ACTUAL DEPARTMENT COSTS

AUTHORIZATION:

date:

(1) DEPARTMENT HEAD

pla

(2) FINANCE DIRECTOR

[Signature]

7/21/11

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

LIFE INSURANCE:

		STANDARD		DEPT HEADS		
	MONTHLY	ANNUALIZE		ANNUAL	GRAND TOTAL	BUDGET
	BILL					
01100__	2003	13.33	159.96		159.96	164
01108__	2003	15.50	186		186.00	191
01110__	2003	18.60	223.2	01110-200 Ohio National	678.36	697
01140__	2003	71.92	863.04	01140-200 GE Capital	1,373.03	1,410
01170__	2003	50.22	602.64	01170-200 Genworth	801.14	823
01190__	2003	59.52	714.24	01190-200 Genworth	919.12	944
01200__	2003	146.32	1755.84	01200-200 First Colony	2,089.08	2,146
01205__	2003	31.62	379.44	01205-200 Genworth	509.80	524
01220__	2003	70.53	846.36		846.36	869
01230__	2003	23.25	279		279.00	287
01300__	2003	96.10	1153.2		1,153.20	1,185
01310__	2003	717.03	8604.36	01310-200 Ohio National	8,881.12	9,123
01340__	2003	17.67	212.04	01340-200 First Colony	334.84	344
01370__	2003	62.00	744	01370-200 First Colony	864.59	888
01415__	2003	60.45	725.4		725.40	745
01433__	2003	32.55	390.6		390.60	401
01460__	2003	128.03	1536.36		1,536.36	1,578
01490__	2003	121.52	1458.24		1,458.24	1,498
01500__	2003	1,159.71	13916.52	01500-200 Ohio National/West Coast Life	14,985.67	15,394
01515__	2003	95.79	1149.48		1,149.48	1,181
01550__	2003	158.72	1904.64	01550-200 Genworth	2,058.26	2,114
01650__	2003	62.31	747.72		747.72	768
01740__	2003	4.65	55.8	01740-200 Valley Forge	243.06	250
01670__	2003	46.50	558		558.00	573
01320__	2003	73.16	877.92		877.92	902
		<u>\$ 3,107.91</u>	<u>40,044.00</u>		<u>43,806.31</u>	<u>45,000.00</u>

BUDGET

45,000.00

DIFF

1,193.69

15,395

**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. D

FISCAL YEAR	2011 - 2012	DEPARTMENT	Finance	DATE	7/21/11
FROM:	Account	Amount			
	01240-2002 FICA	(817,005.00)			USE NEGATIVE AMOUNT
TO:	01100-2002 FICA	11,183.00			USE POSITIVE AMOUNT
	01105-2002 FICA	1,452.00			
	01110-2002 FICA	6,332.00			
	01140-2002 FICA	14,650.00			
	01170-2002 FICA	12,884.00			
	01180-2002 FICA	6,515.00			
	01190-2002 FICA	14,419.00			
	01200-2002 FICA	23,999.00			
	01205-2002 FICA	13,720.00			
	01220-2002 FICA	9,107.00			
	01300-2002 FICA	46,727.00			
	01310-2002 FICA	277,260.00			
	01320-2002 FICA	13,298.00			
	01330-2002 FICA	746.00			
	01340-2002 FICA	8,315.00			
	01460-2002 FICA	19,615.00			
	01490-2002 FICA	27,230.00			
	01500-2002 FICA	190,707.00			
	01515-2002 FICA	12,822.00			
	01550-2002 FICA	82,096.00			
	01650-2002 FICA	11,348.00			
	01740-2002 FICA	6,574.00			
	01870-2002 FICA	1,607.00			
	01108-2002 FICA	4,399.00			

TO DISTRIBUTE FICA COSTS TO THE VARIOUS DEPARTMENTS. THIS WILL MORE ACCURATELY MEASURE ACTUAL DEPARTMENT COSTS

AUTHORIZATION:

(1) DEPARTMENT HEAD

PIA

date:

(2) FINANCE DIRECTOR

[Signature]

7/21/11

(3) SELECTMAN

(4) BOARD OF SELECTMEN

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<u>Salary Accts.</u>		<u>2011-2012</u>			
<u>Dept.</u>	<u>Object</u>	<u>Request</u>	<u>Social Security</u>	<u>Total by Dept.</u>	<u>Dept.</u>
01100	1001	97,333	7,446		
01100	1002	43,848	3,354		
01100	1007	5,000	383	11,183	01100
01105	1002	18,975	1,452	1,452	01105
01108	1001	57,500	4,399	4,399	01108
01110	1001	52,160	3,990		
01110	1002	30,611	2,342	6,332	01110
01140	1001	63,912	4,889		
01140	1002	127,596	9,761	14,650	01140
01170	1001	66,696	5,102		
01170	1002	101,728	7,782	12,884	01170
01180	1001	56,439	4,318		
01180	1002	18,025	1,379		
01180	1004	800	61		
01180	1005	6,900	528		
01180	1007	3,000	230	6,515	01180
01190	1001	68,513	5,241		
01190	1002	119,969	9,178	14,419	01190
01200	1001	126,875	8,461		
01200	1002	137,622	10,528		
01200	1003	65,482	5,009	23,999	01200
01205	1001	84,753	6,484		
01205	1002	94,590	7,236	13,720	01205
01220	1001	119,043	9,107	9,107	01220
01300	1001	530,815	40,607		
01300	1005	80,000	6,120	46,727	01300
01310	1001	100,888	7,718		
01310	1002	92,382	7,067		
01310	1003	3,106,187	237,623		
01310	1004	178,394	13,647		
01310	1005	130,000	9,945		
01310	1007	16,458	1,259	277,260	01310
01320	1001	136,682	10,456		
01320	1005	37,149	2,842	13,298	01320
01330	1006	9,750	746	746	01330
01340	1001	108,694	8,315	8,315	01340
01460	1001	71,050	5,435		
01460	1002	38,016	2,908		
01460	1003	115,260	8,817		
01460	1005	32,076	2,454	19,615	01460
01490	1002	75,796	5,798		
01490	1004	280,154	21,432	27,230	01490
01500	1001	98,683	7,549		
01500	1002	407,816	31,198		
01500	1003	1,759,283	139,720		
01510	1003	160,000	12,240	190,707	01500
01515	1002	156,613	11,981		
01515	1003	11,000	842	12,822	01515
01550	1001	68,005	5,202		
01550	1002	309,422	23,671		
01550	1003	53,282	4,076		
01550	1004	384,924	29,447		
01550	1005	94,217	7,208		
01550	1006	81,490	6,234		
01550	1007	59,910	4,583		
01550	1008	21,900	1,675	82,096	01550
01650	1001	136,924	10,475		
01650	1004	11,420	874	11,348	01650
01740	1003	85,935	6,574	6,574	01740
01870	1002	21,000	1,607	1,607	01870
		<u>10,628,945</u>	<u>817,005</u>	<u>817,005</u>	

Sample distr sheet

Payroll 7/22/11

period	TRANS DATE	ACCOUNT NUMBER		DEBIT	CREDIT	DESCRIPTION
		ORG CODE	OBJECT			
01	7/22/11	01100	2002	406.99		SELECTMEN
		01108	2002	161.56		HUMAN RESOURCES
		01110	2002	230.88		SOCIAL SERVICES
		01140	2002	816.24		TAX COLLECTOR
		01170	2002	470.01		TOWN CLERK
		01180	2002	219.23		REGISTRARS
		01190	2002	535.03		TAX ASSESSOR
		01200	2002	955.18		FINANCE
		01205	2002	488.26		TECHNOLOGY DEPARTMENT
		01220	2002	360.13		SENIOR SERVICES
		01300	2002	1647.02		COMMUNICATIONS
		01310	2002	10852.52		POLICE
		01320	2002	573.84		FIRE
		01340	2002	261.47		CANINE CONTROL
		01460	2002	714.32		BUILDING INSPECTOR
		01490	2002	922.74		LAND USE
		01500	2002	6462.37		HIGHWAY
		01515	2002	475.63		LANDFILL
		01550	2002	6967.26		PARKS AND RECREATION
		01650	2002	417.38		PUBLIC BUILDING MAINTENANCE
		01740	2002	249.11		ECONOMIC & COMM DEV
		01870	2002	53.32		FAIRFIELD HILLS AUTH
		90	530	98.79		SEWER FUND
		01	0012		27830.54	FICA
		01	0013		6508.74	MEDICARE
BATCH TOTALS				34339.28	34339.28	

APPROVED BY: *[Signature]*
 ASSISTANT FINANCE DIRECTOR

FINANCE DIRECTOR

PREPARED BY: *[Signature]*

**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. E

FISCAL YEAR 2011 - 2012 DEPARTMENT Finance DATE 7/21/11

	<u>Account</u>	<u>Amount</u>	
FROM:	01260-2001 TOWN & POLICE PLAN	(815,615.00)	USE NEGATIVE AMOUNT ↓
	01260-2002 ELECTED OFFICIALS	(15,774.00)	
	01270-2006 MISC BENEFITS	(14,000.00)	
TO:	01100-2005 PENSION	8,432.00	USE POSITIVE AMOUNT ↓
	01105-2005 PENSION	-	
	01108-2005 PENSION	3,399.00	
	01110-2005 PENSION	4,122.00	
	01140-2005 PENSION	9,537.00	
	01170-2005 PENSION	9,009.00	
	01180-2005 PENSION	3,708.00	
	01190-2005 PENSION	9,386.00	
	01200-2005 PENSION	26,432.00	
	01205-2005 PENSION	8,931.00	
	01220-2005 PENSION	5,928.00	
	01300-2005 PENSION	26,433.00	
	01310-2005 PENSION	12,884.00	
	01320-2005 PENSION	7,577.00	
	01340-2005 PENSION	2,221.00	
	01460-2005 PENSION	12,768.00	
	01490-2005 PENSION	17,726.00	
	01500-2005 PENSION	112,831.00	
	01515-2005 PENSION	7,799.00	
	01550-2005 PENSION	42,655.00	
	01650-2005 PENSION	6,819.00	
	01740-2005 PENSION	4,279.00	
	01310-2005 PENSION	502,513.00	

**TO DISTRIBUTE PENSION COSTS TO THE VARIOUS DEPARTMENTS. THIS WILL MORE
 ACCURATELY MEASURE ACTUAL DEPARTMENT COSTS**

AUTHORIZATION: _____ date: _____

(1) DEPARTMENT HEAD JA _____

(2) FINANCE DIRECTOR [Signature] _____ 7/21/11

(3) SELECTMAN _____

(4) BOARD OF SELECTMEN _____

(5) BOARD OF FINANCE _____

(6) LEGISLATIVE COUNCIL _____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

<u>Salary Accts.</u>		<u>2011-2012</u>			
<u>Dept.</u>	<u>Object</u>	<u>Request</u>	<u>PENSION DIST</u>	<u>Total by Dept.</u>	<u>Dept.</u>
01110	1001	52,160	2,597		
01110	1002	30,611	1,524	4,122	01110
01140	1001	63,912	3,183		
01140	1002	127,596	6,354	9,537	01140
01170	1002	101,728	5,066	5,066	01170
01180	1001	56,439	2,811		
01180	1002	18,025	898	3,708	01180
01190	1001	68,513	3,412		
01190	1002	119,969	5,974	9,386	01190
01200	1001	126,875	6,318		
01200	1002	137,622	6,853		
01200	1003	65,482	3,261	16,432	01200
01205	1001	84,753	4,221		
01205	1002	94,590	4,710	8,931	01205
01220	1001	119,043	5,928	5,928	01220
01300	1001	530,815	26,433	26,433	01300
01310	1004	178,394	8,884	8,884	01310
01320	1001	114,997	5,727		
01320	1005	37,149	1,850	7,577	01320
01340	1001	44,607	2,221	2,221	01340
01460	1001	71,050	3,538		
01460	1002	38,016	1,893		
01460	1003	115,260	5,740		
01460	1005	32,076	1,597	12,768	01460
01490	1001	75,796	3,774		
01490	1002	280,154	13,951	17,726	01490
01500	1001	98,683	4,914		
01500	1002	407,816	20,308		
01500	1003	1,759,283	87,609	112,831	01500
01515	1002	156,613	7,799	7,799	01515
01550	1001	68,005	3,387		
01550	1002	309,422	15,409		
01550	1004	384,924	19,168		
01550	1005	94,217	4,692	42,655	01550
01650	1001	136,924	6,819	6,819	01650
01740	1003	85,935	4,279	4,279	01740
		<u>6,287,454</u>	<u>313,102</u>	<u>313,102</u>	

01260 2001 313,102 FROM

ELECTED OFFICIALS PENSION:

01100	2005	8,432
01108	2005	3,399
01170	2005	3,943
		<u>15,774</u>

01260 2002 15,774 FROM

DEFERRED COMPANESATION:

01200	2005	10,000
01310	2005	4,000
		<u>14,000</u>

01270 2006 14,000 FROM

**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. F

FISCAL YEAR

2011 - 2012

DEPARTMENT Finance

DATE

7/21/11

	<u>Account</u>	<u>Amount</u>
FROM:	01270-2001 MEDICAL BENEFITS	(2,806,855.00)
TO:	01100-2001 MEDICAL BENEFITS	19,722.23
	01110-2001 MEDICAL BENEFITS	35,665.43
	01140-2001 MEDICAL BENEFITS	59,096.61
	01170-2001 MEDICAL BENEFITS	78,727.20
	01190-2001 MEDICAL BENEFITS	62,971.87
	01200-2001 MEDICAL BENEFITS	78,638.09
	01205-2001 MEDICAL BENEFITS	42,476.00
	01220-2001 MEDICAL BENEFITS	31,364.12
	01300-2001 MEDICAL BENEFITS	79,341.40
	01310-2001 MEDICAL BENEFITS	796,508.70
	01320-2001 MEDICAL BENEFITS	-
	01340-2001 MEDICAL BENEFITS	26,776.33
	01460-2001 MEDICAL BENEFITS	115,758.48
	01490-2001 MEDICAL BENEFITS	75,448.59
	01500-2001 MEDICAL BENEFITS	575,778.34
	01515-2001 MEDICAL BENEFITS	38,867.78
	01550-2001 MEDICAL BENEFITS	272,392.39
	01650-2001 MEDICAL BENEFITS	43,403.16
	01230-2001 MEDICAL BENEFITS	52,748.60
	01370-2001 MEDICAL BENEFITS	96,546.65
	01433-2001 MEDICAL BENEFITS	47,722.11
	01415-2001 MEDICAL BENEFITS	99,241.74
	01270-2005 OPEB CONTRIBUTION	62,146.47
	01108-2001 MEDICAL BENEFITS	15,512.71

USE NEGATIVE AMOUNT

USE POSITIVE AMOUNT

TO DISTRIBUTE MEDICAL COSTS TO THE VARIOUS DEPARTMENTS. THIS WILL MORE ACCURATELY MEASURE ACTUAL DEPARTMENT COSTS

AUTHORIZATION:

(1) DEPARTMENT HEAD

pla

date:

(2) FINANCE DIRECTOR

Ant TA

7/21/11

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

AUTHORIZATION SIGN OFF

FIRST 335 DAYS

>>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS

>>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

BUDGETED MEDICAL DISTRIBUTION 2011-2012:

<u>DEPT</u>	<u>DEPT TOTAL</u>	<u>ACCOUNT</u>	<u>% TOTAL</u>
SELECTMAN	19,722.23	01100-2001	0.70%
HUMAN RESOURCES	15,512.71		
SOC SVS	35,665.43	01110-2001	1.27%
TAX COLL	59,096.61	01140-2001	2.11%
TOWN CLERK	78,727.20	01170-2001	2.80%
ASSESSOR	62,971.87	01190-2001	2.24%
FINANCE	78,638.09	01200-2001	2.80%
TECHNOLOGY	42,476.00	01205-2001	1.51%
POLICE	796,508.71	01310-2001	28.38%
SR CTR	31,364.12	01220-2001	1.12%
DISPATCH	79,341.40	01300-2001	2.83%
FIRE	-	01320-2001	0.00%
CANINE	26,776.33	01340-2001	0.95%
BUILDING	115,758.48	01460-2001	4.12%
LAND USE	75,448.59	01490-2001	2.69%
HIGHWAY	575,778.35	01500-2001	20.51%
LANDFILL	38,867.78	01515-2001	1.38%
PARKS & REC	272,392.39	01550-2001	9.70%
BLDG MAINT	43,403.16	01650-2001	1.55%
ECON DEV	-	01740-2001	0.00%
EDMOND TOWN HALL	52,748.60	01230-2001	1.88%
HEALTH DISTRICT	96,546.65	01370-2001	3.44%
FAMILY & YOUTH SERVICES	47,722.11	01433-2001	1.70%
CHILDREN'S ADVENTURE CTR	99,241.74	01415-2001	3.54%
RETIREE MEDICAL BENEFITS	62,146.47	01270-2005	2.21%
	2,806,855.00		99.45%

RESOLUTION AMENDING A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$4,257,690 FOR ROOF REPLACEMENT AT NEWTOWN MIDDLE SCHOOL AND AUTHORIZING THE ISSUANCE OF \$4,257,690 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. Section 1 of the resolution entitled ‘Resolution Providing For A Special Appropriation In The Amount Of \$4,257,690 For Roof Replacement At Newtown Middle School And Authorizing The Issuance Of \$4,257,690 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’, approved at a Special Town Meeting held June 28, 2010, (the ‘Resolution’) is hereby amended to expand the scope of the project to include replacement and/or extension of the HVAC and related electrical and architectural and work, related to the cafeteria, nurse/administrative office and computer rooms thereby making said Section read as follows:

‘Section 1. The sum of \$4,257,690 is a special appropriation made pursuant to Chapter 6, Section 6-30 (a), (b) and (c) of the Town Charter of the Town of Newtown for the design and construction of the roof replacement at Newtown Middle School as authorized in the capital improvement program for the fiscal year ending June 30, 2011, including replacement and/or extension of the HVAC and related electrical and architectural work, and replacement of the skylights, electrical, duct, and ceiling, all related to the cafeteria, nurse/administrative office and computer rooms, and for administrative, financing, legal and costs of issuance related thereto (collectively, the ‘Project’), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.’

Section 2. Section 5 of the Resolution shall be applicable to the amendment made hereunder, as of the date of the adoption of this resolution.

Section 3. Section 8 of the Resolution shall be applicable to the amendment made hereunder